# CONSTRUCTION OPERATIONS MANUAL of POLICIES and PROCEDURES



Andrew M. Civitello, Jr.

THIRD EDITION

# **Construction Operations Manual**

**Andrew M. Civitello** 

#### **Construction Operations Manual:**

Construction Operations Manual of Policies and Procedures, Fifth Edition Sidney M. Levy, Andrew M. Civitello, Jr., 2014-02-27 The latest tools and techniques for successfully managing construction operations CONSTRUCTION Fully revised throughout the new edition of this practical guide offers a wealth of proven strategies for effectively running a construction business delivering high quality projects on time and within budget and maximizing profits all gleaned from the authors decadeslong experience in the construction industry Construction Operations Manual of Policies and Procedures Fifth Edition contains new chapters on Building Information Modeling BIM and claims disputes arbitration and mediation More than 150 new and updated contract formats checklists forms and sample letters are included The book also provides current OSHA safety regulations and standards and the latest LEED Certification requirements Run a profitable and efficient construction firm with help from this time saving resource COVERAGE INCLUDES Company organization and quality assurance program Company and project administration General contracts Project engineering Site superintendence Safety and loss control Design build project administration The preparation and processing of change orders Claims disputes arbitration and mediation Progress schedules and funds analysis Building Information Modeling Green buildings and Construction Operations Manual of Policies and Procedures Andrew M. Civitello, 2000 Filled with sustainability procedures for successfully managing construction operations this work features over 300 pages of methods strategies and tactics forms and ready to copy letters all laid out in a concise easy to grasp style Devoted to the design build process it also offers coverage of the advances in claims and dispute resolution **Construction Operations Manual of Policies and Procedures** Andrew Civitello, Sidney Levy, 2007-10-09 Smooth the managerial side of running a small to mid sized contracting firm with this paperwork slashing time saving business boosting reference Readers will find methods strategies and tactics forms checklists and ready to copy letters laid out in a concise easy to follow format The new fourth edition offers 20% more forms and checklists covers the latest developments in construction management software along with new material on the Design Build process The CD ROM contains project delivery forms sample letters checklists and more

Project Management and Construction Operations Manual - Volume 3 Project Control Moufid Abd-el-Baki,2019-11-14

This book tackles in details all aspects of project control and provides through comprehensive and tabulated data methods formulas exercises templates charts figures etc to project site managers engineers and accountants the necessary data and guidance they need for performing their works It highlights also the detrimental behavior and pitfalls that hinder the successful completion of projects It covers in addition to Cost Control which forms the core element of this book a wide range of other project activities organizational matters compliance with policies and regulations contractual matters with client and others construction schedules of permanent and temporary works receipt dates of construction sites and drawings procurement of resources quality of works safety and environment etc The project control system handled in this book allows

to get at any performance evaluation date of the project an accurate picture of the project operations for the current elapsed construction period of the project up to this date current report and also based on the current gained output data of the operations a projected evaluation of the project operations covering the period up to project completion projected report Each of the current and the projected reports of the project provides at each performance evaluation date for each item to be controlled a comparison between its actual projected and budgeted data. The items that have to be controlled depending on the adopted control system can cover all aspects of the project operations such as progress of works costs unit cost of the labor working hour labor hours consumption per unit of work material consumption per unit of work unit costs of materials unit costs of subcontracted items cost of temporary site installations cost of construction equipment and plant cost of staff execution period of the project delay quantities and qualities of the works saving loss cost of lump sum projects resulted from inexact quantities takeoff of the project works and or inaccurate interpretation of specifications and contract conditions value of executed works variations and additional works amounts invoiced amounts received amounts claimed supply of drawings approved for construction amounts and periods of bank guarantees compliance with policies and regulations compliance with safety and environment regulations and many others The actual projected status of each item to be controlled is exhibited either as 1 a comparison between its budgeted and actual projected data and or 2 as a ratio or quotient of its actual projected and budgeted data called performance index PI A PI value equals to 1 indicates that the evaluated task has been executed or is expected to be executed as it was foreseen in the estimate budget or in the planning on target performance A PI value smaller than 1 except for the project value quantity of works income profit loss and others not expended items indicates that the task has been executed or is expected to be executed with a performance better than what was foreseen in the estimate budget or in the planning good performance A PI value greater than 1 except for the items listed above indicates a poor performance of the task The performance indexes selected for the project control could be computed by means of a computer program The input data required for this program will be fed by the site management and other units of the project organization These performance indexes allow the general management the area management the operations management the project site management and other management levels to identify at a glance the items whose actual output data exceed equal or less than the budgeted ones Construction Superintendent Operations Manual Sidney M. Levy, 2008-01-28 Complete Any Construction Job On Time within Budget and According to Specifications Turn to the updated Second Edition of Construction Superintendent's Operations Manual for step by step guidance on managing every aspect of complex construction jobs From handling construction contracts to managing construction components and technology this hands on resource will help you ensure that projects are completed on time within budget and according to specifications Packed with over 100 forms sample letters and checklists this easy to use reference shows readers how to organize a project work with subcontractors rehabilitate old buildings establish safety procedures at the jobsite achieve quality control and quality

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