Computer Applications Final Exam Study Guide

Fall, 2010

- The following is just what the title says, a study guide. It is designed to guide your study. YOU MUST DO THE STUDYING.
- Your final will consist of approximately 100 multiple-choice questions. Be sure that you remember your Quia password.

What is a computer?

An electronic machine that can make calculations and logical decisions.

Identify the parts of the Windows desktop.

What is a computer program?

A list of instructions written in a language the computer can understand.

What is an applications program?

A program that allows the user to perform a specific task.

What is a system program (operating system)

A program that allows the user to communicate with the computer and the applications program.

Examples: Windows, Unix, Linux, Macintosh, DOS

What is a GUI?

A graphic user interface. A program that allows the user to point-and-click to access commands

What type of program is...

Word?

An applications program, word processor

Windows XP

An operating system

Excel

An applications program, spreadsheet

Access

An applications program, database

PowerPoint

An applications program, presentation

What is the difference between a computer and a calculator?

A computer can make logical decisions; a calculator cannot.

What is the clipboard?

A temporary part of memory used for cut, copy, and paste commands.

What is RAM?

Random Access Memory

Temporary memory in the computer

What is ROM?

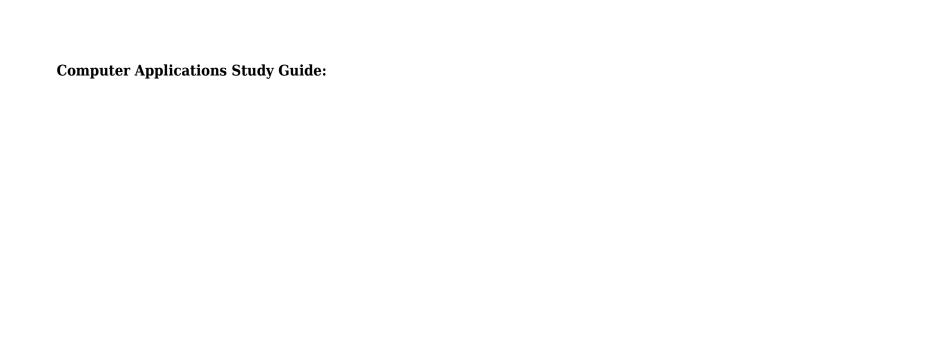
Read Only Memory

Memory that is built into the hardware; memory that cannot be changed

What is the ALU?

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