

HOUSEKEEPING PROGRAM

PURPOSE/SCOPE

Construction and industrial sites present many hazards to employees when they are performing work-related activities. Keeping a work site clean of debris can further reduce hazards. The benefits of a good housekeeping program include fewer accidents, lower compensation claims, smaller inventories, and less damage to products and materials.

The purpose of Winger Companies, herein referred to as Winger, Housekeeping Program is to provide employees with a working environment that is clean and free of obstructions that may cause injuries and/or prevent them from performing their job effectively. Good housekeeping improves overall safety performance due to heightened awareness and attention to details. A cleaner work area directly correlates to a safer work area.

GENERAL REQUIREMENTS

Good housekeeping must be maintained at all times. A weekly clean up is not sufficient. Follow these general rules for good housekeeping at each job site:

1. At a minimum, work areas must be cleaned though out the day as needed and at the end of each work shift. This includes removal of trash, food waste, and construction/demolition debris.
2. Job trailers, shops, and other permanent work areas shall be cleaned regularly and supplies neatly organized, away from aisles, stairs and walkways.
3. Promptly dispose of food, waste, beverage containers and wrappings in closed containers or trash bags after eating.
4. Fire extinguisher and fire-fighting equipment should never be blocked. The same holds true for safety markings, placards, heating equipment, vents, lighting, welders and electrical equipment. Electrical panels and emergency equipment must have a minimum of 3 feet of clearance and be readily accessible.
5. Properly labeled containers SHALL be provided for the collection and separation of waste, trash, oily and used rags, and other refuse.
6. Combustible scrap and debris shall be removed at regular and frequent intervals during the course of construction.
7. Keep walking and working surfaces clean of spilled oil, grease, solvents and water. If you observe a wet or slippery area, report it promptly to your supervisor.
8. Properly secure materials so that they do not become a trip hazard later.
9. Place all stored materials clear of landings, stairways, walkways, electrical panels and emergency equipment.
10. When finished with tools, return them to the proper storage location.

Construction Safety Housekeeping Training Manual

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Construction Safety Housekeeping Training Manual:

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