

2 Integrated approach

2.1 Introduction

Ventilation is essential to the provision of a safe, healthy, productive and comfortable living or working environment in selecting an appropriate ventilation strategy, and ultimately system, consideration must be given primarily to meeting the requirements of the people and processes that occupy the building without being excessive and therefore wasteful. However the pursuance of an integrated design approach to achieve this also links the ventilation strategy with the design of the building fabric, in that as a pre-requisite all reasonable steps should be taken to maximise the potential of the building fabric. This is also commonly referred to as the 'passive approach'. In particular, an appropriate degree of airtightness should be aimed at¹⁶. The design process must be based on a clear understanding of client and end user needs and expectations and must be followed by effective commissioning, handover and building management. Close collaboration between the architect, services and structural engineers and the client is essential from the earliest stages of the outline design process.

Section 2 considers:

- the identification of key building performance requirements for the application of ventilation in support of these requirements
- key factors to be considered in terms of an integrated approach to building design
- issues relevant to the selection of specific ventilation strategies, i.e. natural or mechanical ventilation, comfort cooling or air conditioning, or mixed mode; see section 4 for more detailed information on these issues.

Information on the determination of suitable ventilation rates is given in section 3. See also CIBSE Guide A: *Environmental design*¹⁷ for further information on comfort criteria.

2.2 Establishing key performance requirements

The key performance requirements that need to be clarified before a ventilation strategy can be selected are summarised in Table 2.1. Ideally, where the issues highlighted in the table have not been covered within the specification documents, the design team should expect to agree requirements with the client at the outset of the project to optimise the choice of strategy. If the client is unable to advise on the precise needs, they must at least be made aware of any limitations of the chosen design in these respects.

The design team should also be able to advise the client of the cost implications (on a whole life basis^{18,19} if requested) of meeting their stated requirements. Requirements may subsequently be adjusted over the course of the project to meet financial constraints or changing business needs. The design team must also be able to advise on the impact of any such changes on the ultimate building performance.

An appreciation of the issues shown in Table 2.1 is an essential part of the briefing process and suitable references on specific issues are provided. Further guidance on briefing as it applies to building services is given in *Project Management Handbook for Building Services*²⁰.

2.2.1 Energy and environmental targets

The chosen ventilation strategy influences, or is influenced by, the setting of appropriate energy and environmental targets and the selection of suitable indoor environmental standards. For example, meeting a stringent energy target may not be compatible with the provision of close control of temperature and humidity.

Initial agreement should be reached on the standards required. Checks should be carried out continuously by the design team to ensure that the implications of any changes made during design, construction, or subsequent fit-out are understood and mutually acceptable.

Documents are available to assist in setting energy and environmental targets for a number of domestic and non-domestic building types, including:

- CIBSE TM22: *Energy Assessment and Reporting Methodology*²¹, which provides energy benchmarks and target assessment methods for dealing with banks and target assessment methods for dealing with banks and similar agencies, hotels, offices and mixed use buildings. Table 2.2, reproduced from TM22 provides energy usage benchmarks for 'good practice' and 'typical' performance, based on four generic office classifications. TM22 also contains a breakdown by end usage for fans, lighting and desk equipment for each office type.
- The series of Energy Consumption Guides²², published under the government's Energy Efficiency Best Practice Programme, which provide energy benchmarks and targets for industrial buildings and sites, offices, public houses, hotels, hospitals, domestic properties, nursing and residential homes, and other non-domestic sectors.
- Building Maintenance Information's report *Energy benchmarking in the retail sector*²³, which provides energy benchmarks within the retail sector.

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